

**REPORT OF OFFICER DELEGATED DECISIONS RELATING
TO THE COMMUNITY & ENVIRONMENT COMMITTEE
FOR FINANCIAL YEAR 2022/23**

NEW ADDITION **ONGOING** **COMPLETE**

Decision taken by officer	Decision taken and date	Authority provided	Outcome notes
G&O Manager	12.09.22 High Street Christmas lights 2022 –access to CWaC control management system	C&E 07.07.22 minute 37b	£297.84+VAT – invoice paid.
G&O Manager	30.08.22 Appointment of contractor to install Christmas lights 2022	C&E 07.07.22 minute 37b	Contractor appointed – Invoice of £21,027.25+VAT paid
G&O Manager	30.06.22 Divide a full vacant plot into two half plots - strim, measure, divide, add markers & plot numbers	C&E 21.06.22 Minute 19c	Work complete – invoice of £75 paid.
G&O Manager	27.06.22 Ordered six allotment plot numbers for halved plots on the Marshlands Rd site	C&E 07.12.21 minute 104(a)	Order received. Invoice of £18 paid
G&O Manager	30.05.22 Appointed Bits & Bobs Handman to restore Town Council bench located in grounds of parish church	C&E 10.05.22 minute 186	Restoration work completed by 07.07.22 and invoice of £195 paid.
G&O Manager	30.05.22 Appointed P&A Benbow to remove High Street bicycle pump	C&E 10.05.22 minute 187	Work completed on 06.06.22 and invoice of £140+VAT paid on 28.06.22
Council Manager	16.05.22 Approved application for Furrocks Lane Jubilee party	C&E 10.05.22 minute 182(d)	Payment of £100 provided and donation receipts received and approved
G&O Manager	01.05.22 Additional key required for Raby Park Road allotment site (new tenancy in two names)	C&E 21.06.22, 19c	Additional key cut – cost £4.50

For reference – ongoing delegated authority provided by C&E Committee

Subject	Delegation details	Meeting reference
Allotments	G&O Manager to purchase plot number signs when required	104(a) 07.12.21
Allotments	G&O Manager to arrange for small-scale maintenance work as and when required at an annual total of £500 per financial year	19c 21.06.22